



**MINUTES OF
ALAMEDA YOUTH ADVISORY COMMISSION
MEETING FOR February 8, 2011**



DATE: Tuesday, February 8, 2011
TIME: 5:10 p.m.
PLACE: Room 360, City Hall, corner of Santa Clara Avenue and Oak Street,
Alameda, CA 94501

1. ROLL CALL

Present: Chairperson Jordan Flores, Vice-Chairperson Samantha Chin,
Commissioner Carrie Huang, Amanda Khoo, Danielle McGuinness, Jeanette Mei,
Mary Orbeta, Bhaani Singh

Absent: Commissioner Leigh Pond

Staff: Patrick Russi, Recreation Supervisor (RS)
Andy Wong, Teen Coordinator (TC)

2. APPROVAL OF MINUTES: January 11, 2011

Minutes of January 11, 2011, Youth Advisory Commission Meeting

M/S/C McGuinness / Mei (Approved)

“That the Minutes of January 11, 2011 Youth Advisory Commission meeting are approved.”

Approved (8): Chairperson Jordan Flores, Vice-Chairperson Samantha Chin,
Commissioner Huang, Khoo, McGuinness, Mei, Orbeta, and Singh

Absent (1): Commissioner Leigh Pond

3. ORAL COMMUNICATIONS, AGENDA

None

4. WRITTEN COMMUNICATIONS

None

5. NEW BUSINESS

A. Co-Sponsorship of Teen Job Search Workshop – Presentation by Lester Herrera, Youth Transition Coordinator, Associated Community Action Program
(Discussion / Action Item)

Lester Herrera informed the Youth Commission that he will be assisting with the Teen Job Search Workshop. He surveyed the Youth Commission on which High School they are attending and asked them for new ideas for the Workshop. His goal is to continue offering his service of training and placement of the teen participant into the workforce after they attend the workshop. Mock interviews and resume reviews were suggested as additional materials to be included by the Commission. RS

Russi stated that in the past years, there were Youth Commissioners (Carter, Pinsky, Sterling-Vick) who participated in planning the event. Commissioner Huang stated that she was interested. Planning meeting for the Workshop will be attended by Chairperson Flores, Commissioner Huang, and Khoo. Meeting on Thursday afternoons (at the Alameda Free Library) works the best for all.

M/S/C **Huang / Khoo** (Approved)

“That the Youth Commission continues to co-sponsor the Teen Job Search Workshop.”

Approved (8): Chairperson Jordan Flores, Vice-Chairperson Samantha Chin,
Commissioner Huang, Khoo, McGuinness, Mei, Orbeta, and Singh
Absent (1): Commissioner Leigh Pond

6. UNFINISHED BUSINESS

A. Community Service Resource Guide for Students (Discussion / Action Item)

Chairperson Flores and Commissioner Chin worked on updating the organization information. The next step is to compile the information into a guide. Chairperson Flores requested logos from ARPD, AUSD, AYAC, and ACCYF. TC Wong will e-mail/insert the logo's once the draft of the Guide is complete. Commissioner Khoo suggested that after the Guide is finalized, it should be posted online for easier accessibility by students. Chairperson Flores suggested using Google Docs to share in real time editing/updating of the Guide. Chairperson Flores will be organizing this section also. RS Russi stated that the Youth Commission should be producing a draft copy of the Guide at the March 8th, Youth Commission meeting.

7. ORAL COMMUNICATIONS, GENERAL

Nate Ruttan, Alameda Youth Committee (AYC) President, informed the AYAC of an upcoming AYC Talent Show, on Friday, March 11th, at the Veterans Memorial Building. He requested the AYAC to assist with promoting and judging the event. Commissioners Huang and Mei would like to be Judges for the event.

M/S/C **Khoo / McGuinness** (Approved)

“The AYAC will support the AYC Talent Show event on Friday, March 11th at the Veterans Memorial Buidling.”

Approved (8): Chairperson Jordan Flores, Vice-Chairperson Samantha Chin,
Commissioner Huang, Khoo, McGuinness, Mei, Orbeta, and Singh
Absent (1): Commissioner Leigh Pond

Jim Franz, City of Alameda Community Development Coordinator, held a presentation on the Season of Non-Violence and requested that the Youth Commission support and promote the daily readings on the “word of the day” to remind students of Non-Violence.

Jim Franz also stated that the City of Alameda, Alameda Police Department, ACCYF, and Alameda Unified School District are conducting a workshop for Parents and Youth on Bullying Prevention in Alameda on Saturday, March 12, at Wood Middle School from 9:30 AM - 12:30 PM.

8. Next Meeting Date:

**Tuesday, March 8, 2011: Meeting Location Changed due to election (Polling Place),
ARPD Office (2226 Santa Clara Ave.)**

9. Adjournment 6:19 PM